

JOB DESCRIPTION

Job Title	Senior Transport Economist
Salary Band	£ 46,171 - £ 50,097 (SCP 37-40)
Reporting To	Lead Transport Economist
Political Restriction	Tbc

1. Primary Purpose of the Post

To provide transport modelling and economic analysis support to the City Region Sustainable Transport Fund (CRSTS) and Pipeline programmes. To review and advise on the scope and outputs of economic cases. To undertake transport data and economic analysis for scheme development, including options assessment.

2. Key Role Specific Responsibilities

- Supporting assessment of the economic, social, environmental and other products of projects under consideration (mostly led by third party experts).
- Reviewing and feeding back into third party appraisal work as it is produced, and helping the CA understand the implications of the appraisers' assumptions and results.
- Performing spreadsheet based transport economic appraisal work when it is feasible to do so in house rather than by contracting a third party appraiser.
- Supporting the Transport Development Team with impact assessment, modelling and scenario testing of pipeline projects.
- Analysing and interpreting a range of publicly available, open source and new data sets. Establishing an evidence base for devolved policy, typically linked to transport.
- Communicating and presenting data and the key messages from data in a clear and digestible format to colleagues and other key senior stakeholders.
- Managing documents, reports, key correspondence and other materials related to projects under consideration.
- An understanding of Green Book/WebTAG methodology and setting proportionality on a project by project basis.
- Other tasks identified by the project leader.
- Supporting the procurement, selection and contracting of third party contractors at the project level.
- With active support from senior team members, to manage projects and relationships.

3. General Management and Corporate Responsibilities

- To support the implementation of the City Region's Devolution agreement and wider strategic priorities.
- To support the development of effective city region and cross-portfolio collaboration.
- To represent and promote the work of the LCRCA and the wider LCR, locally, regionally and nationally.
- Support the scrutiny process established by the LCRCA.

- To support the Senior Leadership Team to embed a culture that places customers first, adopts a can-do approach and focuses on communities and working locally.
- To contribute to the corporate management of the strategic risks facing the LCRCA.
- Promote understanding of and adherence to the Combined Authority's core values by modelling appropriate behaviours and encouraging others to do likewise.
- Promote and encourage continued improvement in service quality and efficiency.
- To participate in all aspects of training and development as directed and to use all relevant learning opportunities to improve personal skills so as to improve effectiveness and efficiency of service delivery.
- To support the achievement of corporate efficiency targets and initiatives.
- Support the Combined Authority's commitment to equal opportunities and promote non-discriminatory practices in all aspects of work undertaken.
- Create a positive learning and working environment through delegation, mentoring and coaching of staff and through the identification of training and development needs

It must be understood that every employee has a responsibility to ensure that their work complies with all statutory requirements and with Standing Orders and Financial Regulations of the Combined Authority, and to ensure that all work functions are undertaken in accordance with health and safety legislation, codes of practice, and the Combined Authority's safety plan.

This job description is not intended to be prescriptive or exhaustive; it is issued as a framework to outline the main areas of responsibility at the time of writing.

PERSON SPECIFICATION

SERVICE AREA: Liverpool City Region Combined Authority
Policy, Strategy and Government Relations
Directorate

JOB TITLE: Senior Transport Economist

GRADE: £ 46,171 - £ 50,097

Note to Applicants. Essential criteria are marked with * . All other criteria are desirable.

CRITERIA	KNOWLEDGE AND SKILLS	ASSESSMENT METHOD
Qualifications and Training	<ol style="list-style-type: none"> 1. A subject relevant degree or equivalent*. 2. Evidence and commitment to continuous personal and professional development. 	<p>A</p> <p>A</p>
Experience	<ol style="list-style-type: none"> 3. Experience of analysing and interpreting transport modelling and economic appraisal outputs. * 4. Experience of conducting economic appraisal, including spreadsheet based methods such as AMAT.* 5. Experience of DfT's Transport Analysis Guidance (TAG) or HM Treasury's Green Book.* 6. Experience of communicating and presenting data, and the key messages from that data, in a clear and digestible format to colleagues. * 7. Experience of operating effectively and collaboratively as part of a team.* 8. Experience of having effective working relationships with a wide range of stakeholders. 	<p>A, I</p> <p>A, I</p> <p>A, I</p> <p>A, I</p> <p>A, I</p> <p>A, I</p>
Attributes	<ol style="list-style-type: none"> 9. Good written and oral presentation skills with ability to present complex ideas in a clear and comprehensible way. 10. Ability to meet challenging deadlines. 11. Conscientious, with attention to detail.* 	<p>A, I</p> <p>A, I</p> <p>A, I</p>
Skills/Abilities	<ol style="list-style-type: none"> 12. Ability to request, analyse and interpret complex information.* 13. Developed written and oral presentation skills with ability to present ideas and decisions in a clear and comprehensible way.* 14. Ability to establish priorities and communicate pressing issues to team members and clients. 15. Ability to communicate technical modelling/appraisal findings to a non-technical audience. 	<p>A, I</p> <p>A, I</p> <p>A, I</p>

	16. Ability to synthesise information to generate clear reports and actionable summaries	
Commitment	17. An understanding of and a personal commitment to the Vision and Aims of Liverpool City Region Combined Authority.	A, I
	18. A commitment to providing a high quality customer service and ensuring service standards are met.	A, I
	19. Commitment to and understanding of equal opportunities.	A, I
Other	20. Knowledge of the key issues facing the City Region.	A, I
	21. Flexible approach to working hours and willingness to work flexibly as and when required.	A, I
	22. Ability to attend meetings inside and outside the city region.	A, I

Key to Assessment Methods:

I - Interview P - Presentation A - Application E - Exercise T - Test AC - Assessment