

ROLE DESCRIPTION

Job Title	Project Manager – Cladding Remediation
Salary Band	SCP 41 – 43 £52,769 - £55,853
Reporting to	Lead Officer – Housing Partnerships
Responsible for	n/a
Directorate	Investment and Delivery
Service Area	Pipeline Development
Political Restriction	This role is politically restricted

1. Primary Purpose of the Post
<p>The Liverpool City Region Combined Authority (LCRCA) is seeking a Project Manager (Cladding Remediation) to lead and deliver its Local Remediation Acceleration Plan, a high-profile government-backed initiative with the aim of accelerating the remediation of buildings with unsafe cladding across the city region.</p> <p>This is a crucial role requiring close collaboration with local partners – including fire and rescue services, local authorities and contractors – to ensure that cladding remediation projects are delivered safely, efficiently, and in line with the latest building safety legislation and best practice.</p> <p>As a high calibre Project Manager your mission will be to support the delivery of projects on time, to budget and to the right standard. Working as part of a newly formed Remediation Acceleration Unit (RAU) you will support local partners to:</p> <ul style="list-style-type: none"> • Drive and monitor the progress of remediation • Coordinate intervention activity • Receive, record and share data • Assure the safety of buildings awaiting or undergoing remediation • Identify additional buildings in need of remediation alongside government schemes • Take action, including enforcement action, where voluntary remediation is not progressing at a reasonable pace <p>You will be based primarily at LCRCA (Mann Island, Liverpool), with regular contact at Merseyside Fire and Rescue Service (Bootle, Liverpool), and the flexibility for hybrid or remote working.</p>
2. Your responsibilities
<ul style="list-style-type: none"> • Provide project management support to local partners through all stages of remediation: identification, inspection, enforcement and remediation – ensuring compliance with the Local Remediation Acceleration Plan (LRAP). • Oversee project planning, risk management, budget control, and progress reporting, ensuring alignment with government and LRAP objectives.

- Support the identification and prioritisation of buildings at risk, and the development of remediation strategies tailored to each site.
- Building up sufficient technical and sector-specific knowledge as appropriate to lead projects.
- Forging collaborative relationships with key project stakeholders including elected officials and Portfolio Leads, local authorities, fire and rescue services, the Building Safety Regulator, resident groups, construction sector and subject matter experts.
- Working with delivery assurance colleagues to put in place proportionate project governance arrangements to ensure appropriate levels of oversight and stakeholder engagement in line with the Project Delivery Framework.
- Taking a pragmatic approach to the management of project risks and issues while at the same time maintaining focus on delivery and on key priorities.
- Managing the project budget - working closely with delivery assurance colleagues and the LCRCA finance and audit functions to ensure that there is thorough understanding of the financial position of LRAP.
- Organising, facilitating and participating in project-related meetings, workshops and events (on and off site). Managing and supporting the wider project team.
- Management of grant funding agreement and regular reports to fund administrators. Internal reports, briefing papers and other documents, as required.
- Working with comms and engagement teams to manage project-related messaging and briefings.

The role holder may be required to undertake any other appropriate duties as deemed necessary.

3. General Corporate Responsibilities

It must be understood that every employee has a responsibility to ensure that their work complies with all statutory requirements and with Standing Orders and Financial Regulations of the Combined Authority, and to ensure that all work functions are undertaken in accordance with health and safety legislation, codes of practice, and the Combined Authority's safety plan.

This job description is not intended to be prescriptive or exhaustive; it is issued as a framework to outline the main areas of responsibility at the time of writing.

PERSON SPECIFICATION

Criteria		
Qualifications and Training	E = Essential D = Desirable	Identified By
1.Relevant degree or considerable experience leading complex, high value Capital projects	E	A
2.Qualification or professional accreditation in Building Safety / Surveying / Assessments / Building Control / Fire Safety / External Wall Systems / Building Design or similar	D	A
3.Project management qualification (APM, PRINCE2, certifications, MSP, PMBOK) supported by certifications	D	A

Experience and knowledge	E = Essential D = Desirable	Identified By
4.Well-established project manager with leadership experience on complex projects.	E	A / I / P
5.Knowledge and/or experience of managing grant funding agreements / contracts and associated budgets.	E	A / I / P
6.Demonstrable experience using project management methodology and tools including tracking and reporting on status of programme plans, risks, issues, change control, lesson learned, monitoring and evaluation.	E	A / I / P
7.Solid experience building collaborative stakeholder relationships, organising and facilitating interdisciplinary meetings and working with supply chain and local Government officials / Civil Servants.	E	A / I / P
8.Knowledge of local government / public sector governance and decision-making process and reporting.	D	A
9.Experience managing comms and engagement in relation to public-sector projects.	D	A / I
10.Collating, monitoring and evaluating project data, reporting on outputs and outcomes.	E	A / I
11.Knowledge and experience of building safety and/or experience with cladding remediation projects.	D	A / I / P



**LIVERPOOL
CITY REGION**
COMBINED AUTHORITY

METROMAYOR
LIVERPOOL CITY REGION

Key to Assessment Methods:

A - Application	I – Interview	P – Presentation	AC – Assessment
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